



WHISTLER PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
Wednesday, July 3, 2019 @ 5:30 pm  
Whistler Public Library, Community Room  
Minutes

**Attending:**

Kathleen Graham (Chair)  
Allison Winkle  
Celia Utley  
Kelly Gartshore  
Ralph Forsyth  
Sharon Schrul  
Tina Young  
Elizabeth Tracy

**Regrets:**

Bevin Heath Ansley  
Curtis Collins  
Josie Chuback  
Mandy Rousseau

050. Call to Order

Traditional Territories Acknowledgement Statement

100. Approval of Agenda

Motion: That the Agenda be approved with the amendment

Moved: Tina

Seconded: Kelly

Approved Unanimously

200. Consent Agenda

**1. Play well with others**

1.1 Public Comments

**2. Make Life Better**

1.1 Approval of Minutes of previous meeting

Motion to approve the last Minutes

Moved: Ralph

Seconded: Sharon

Approved unanimously

1.2 WPL Dashboard

**3. Make an impact**

Chair Report

*\*Motion to approve*

Motion: That the reports be received

Moved: Tina

Seconded: Kelly

Approved unanimously

### 300. Business Arising from Reports

### 400. New Business

#### **1. Play well with others**

##### 1.1. Policy 800: Library Facility

Policy has been approved as is

##### 1.2. Building Relationships “High Notes” & West Vancouver Advocacy meeting

Tina & Kelly presented their “High Notes” and Tina summarized her meeting in West Vancouver on Advocacy. She enjoyed the session and encouraged the Board to have a look at the slide show. Tina mentioned that making connection with community contacts would be good for the network and we would be better represented

##### 1.3 InterLink 2018 compensation \$8,769.00

Elizabeth explained that InterLink is composed of 16 Libraries and we share the collection and resources, and we are compensated for what we share. She added that the compensation are going to be reassessed.

##### 1.4 September board meeting change (proposed - September 5<sup>th</sup>)

The Board members decided that September 5<sup>th</sup> is a good fit for the next meeting

#### **2. Make an impact**

##### 2.1. Letter to Mayor & Council re: Provincial Support for Libraries

Kathleen read the answer to the letter sent to Mayor and Council, which will be added to the Board package.

### 500. Old Business

#### **1. Play well with others**

##### 1.1. Fundraising meetings & events update – Kathleen

- Board availability for Silent Auction work

Bevin and Mandy are asking for Board members to help

- Canada House 2020

Mandy recommended the project should be shelved given that the municipality is not doing anything and the Board agreed. Kathleen thanked Mandy and Allison for the work input.

- Proposed Motion: To allocate an additional \$600 in funding from the TD account to cover the tax on the Givergy subscription that was previously approved.

Moved: Celia

Seconded: Allison

Approved unanimously

##### 1.2. Library Birthday event – August 25

Kathleen asked volunteer to pick up and cut the cake.

## 2. Make Life Better

2.1. HR Committee work new policies review (deferred from June meeting)

Ralph spoke on the new policies, which are: Risk management, Board conflict of interest, Trustee conduct, and Board indemnification. The group discussed the policies and decided to shelve Board indemnification. Ralph mentioned that the process was a bit too long, but also it's a work in progress. Kelly mentioned that Code of Conduct would be a good starting point. Ralph will review and bring the policies back at the next meeting. Kathleen asked for feedback on the Code of Conduct. Allison would like to change the order, Kathleen thinks that it's a good document to show the new Trustees

600. Agenda items for next meeting

1. Policy 900: Library Services - Elizabeth
2. News from committee

700. For Information

1. Friends plant sale letter of thanks
2. City of Victoria Mayor Letter re: Resolution on Library funding
3. Next Meetings:
  - 1.1.Executive – August 27, 2019 @ 4:00 pm Library Director's office
  - 1.2.Board – September 5, 2019 @ 5:30 pm WPL Community Room

900. Adjournment

Motion: That the meeting be adjourned

Moved: Tina

Seconded: Celia

Approved unanimously