



WHISTLER PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
Wednesday, January 9<sup>th</sup>, 2019 @ 5:30 pm  
Flute Room, RMOW Municipal Hall  
MINUTES

**Attending:**

Bevin Heath Ansley (Chair)  
Allison Winkle  
Celia Utley  
Curtis Collins  
Josie Chuback  
Kathleen Graham  
Mandy Rousseau  
Sharon Schrul  
Tina Young  
Elizabeth Tracy

**Regrets:**

Kelly Gartshore  
Ralph Forsyth

Introduction of New Trustees

**050. Call to Order**

Traditional Territories Acknowledgement Statement

“We would like to firstly begin by acknowledging that the Resort Municipality of Whistler, and the Sea to Sky Corridor is located on unceded shared traditional territories of the Squamish & Li’wat Nations and we honour their language, culture and history.”

**100. Approval of Agenda**

Motion: That the Agenda be approved as amended

Moved: Celia

Seconded: Josie

Approved Unanimously

**200. Approval of the Minutes of December 5, 2018**

Motion: That the Minutes be approved

Moved: Josie

Seconded: Kathleen

Approved Unanimously

**250. Public Comments**

**300. Consent Agenda:**

### Make an Impact

- Chair Report

*\*Motion to approve*

Motion: That the reports be received

Moved: Josie

Seconded: Tina

Approved unanimously

### **400. Business Arising from Reports**

### **500. New Business**

### Make Life Better

#### 501. Election of 2019 Executive:

Motion to approve the nominations for Bevin as the Chair and Kathleen as the Vice Chair

Moved: Allison

Seconded: Tina

Approved unanimously

#### 502. WPL Dashboard & 2017 Benchmark Report

Bevin mentioned that the dashboard is a great tool (elevator speech) for the Trustees to promote the library

#### 503. Board Orientation Presentation

Bevin explained the orientation presentation, which is a new format. She is hoping that it will be reviewed every January meeting. It's a good refresher for all the Board members.

Elizabeth explained the role of the director and the change at the library. Also, an overview of Board committee was presented.

#### 504. Board Goals for 2019

Bevin mentioned that the goals will be set when the committees are formed.

#### 505. Committees for 2019

Bevin will send an email to all Trustees requesting they state their interests in participation on this year's Board committees.

### Make an Impact

#### 506. Fundraising Strategy

Mandy mentioned the goal of the fundraising would be to have a 3 to 5 year plan, with the hope of raising \$100,000 each year. A meeting is being organized, guided by Caroline Bagnall, to have input from specific members of the community in a "Think Tank" format.

#### 507. Policy Manual Review

Policy 000 – Introduction

Policy 100 – Vision and Purpose

Policy 200 – Strategic Planning

These policy were accepted without changes.

**600. Old Business**

Make Life Better

**601. Cornucopia 2018 Silent Auction & Coat Check**

The results are still coming in.

**602. Code of Conduct**

Elizabeth mentioned that the Municipality is working on a Code of Conduct that the library could use as an umbrella policy.

It was agreed that the Code of Conduct be moved to Policy 500

Motion to adopt Policy 700 and move it to Policy 500

Moved: Tina

Seconded: Allison

Approved unanimously

**700. Possible agenda items for future meeting**

Make an Impact

- Confirmation of Committee members

Make Life Better

- Fundraising strategies and plans

**800. For information:**

FOWPL Minutes November 21, 2018

Next Meetings:

- Executive – Tuesday, January 29, 2019 @ 4:00 PM – LD Office (for February meeting)
- Board – Wednesday, February 6<sup>th</sup>, 2019 @ 5:30 PM – WPL Community Room

**900. Adjournment**

Motion: That the meeting be adjourned

Moved: Kathleen

Seconded: Mandy

Approved unanimously

---