



WHISTLER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, December 1, 2021
5:00 Social Time & 5:30 pm - 7:00 pm formal meeting
Library Community Room

AGENDA

Attending:

Tina Young (Chair)
Bevin Heath Ansley
Jeff Murl
Josie Chuback
Karen Laughland
Mike Walsh
Ralph Forsyth
Sheilagh Martin
Thomas Sikora
Elizabeth Tracy

Regrets:

050. Call to Order

Traditional Territories Acknowledgement Statement

100. Approval of Agenda

Motion: That the Agenda be approved

Moved: Mike

Seconded: Karen

Approved unanimously

200. Consent Agenda

1. Play well with others

1.1. Public Comments

2. Make Life Better

2.1 Approval of the minutes of the previous meeting- October 6, 2021

Motion: That the October minutes be approved

Moved: Shelagh

Seconded: Jeff

Approved unanimously

300. Business Arising from Reports

400. New Business

1. Play well with others

1.1 Welcome to New Trustees

Tina welcomed Gail Banning, who was present and Cathy Abell, as our new Trustees

1.2 HRG Committee Board Self Evaluation

Josie reviewed the results of the Board Self Evaluation and thanked everyone for their input. She highlighted that what was accomplished in the last year was very positive and was consistent with previous year's reviews. That data provides a good segue into next year and can be used at the Board retreat. The Board self-evaluation can potentially be improved and board member suggestions are welcome. Areas of discussion include a more strategic focus for meetings, a template and schedule for external communications, and methods for community stakeholder feedback in order to keep supporting the changing community priority needs. Some areas that were flagged for potential improvements are: time for the agenda & meetings, technology requirements, more written reports, recognition and appreciation, and feedback to the library director. Our strengths are the skills, interests, talents and connections board members have to share, and diversity of Board member connections in all segments of the community. On the work plan this year are: Board succession planning, the evaluation & job description of the Director, having one on one's with Trustees, maintaining the public and improving the internal website, and building relationships and communication.

1.3 Changes – Tina, open forum

Tina shared that she is stepping down as Chair, and thanked everyone for their participation and support over the past 2 years. Under her leadership she highlighted the positive experiences and accomplishments of the board over these last 2 challenging and unusual years.

2. Make Life Better

2.1 WPL Dashboard & Operations Update

Elizabeth shared the events of the last few month, and highlighted: the outreach/partnership with groups that work out of the library, Maz, our library staff working alongside the IT department, the Sep 30 events and other initiatives for advancing Truth and Reconciliation.

2.2 Q3 Financial Report

Elizabeth shared the Q3 financial report. She noted a few issues including: the cyber breach, staffing shortages and a gradual back to work program which contributed to a positive variance.

2.3 2022 Proposed Library Budget

Elizabeth presented the 2022 proposed library budget. She mentioned that it was a challenging year to develop the proposed budget, with particular reference to the last two years. Some of the few changes are in expenditures: payroll increases as well as employee labor costs. The fundraising efforts for the year were very positive. She concluded with the capital projects which were: refurbishing of the furniture, strategic planning, and space changes in the reading nooks, the library collection, and the changeover of our current website to WordPress.

Motion to approve the transfer of \$20,000 from the TD bank to the Reserve

Moved: Thomas

Seconded: Jeff

Approved unanimously

Motion to approve the 2022 Proposed Library Budget as presented

Moved: Thomas

Seconded: Jeff

Approved unanimously

2.4 Policy 900 and appendices

Elizabeth asked for some changes to be included in the policy and appendices

Motion to approve the policy 900 and appendices with the noted changes

Moved: Josie

Seconded: Tina

Approved unanimously

2.5 Risk Review

Tina mentioned that they are no changes and the risk review is completed for this year

2.6 Winter Board Social

Bevin is planning for a possible board social in January

500. Old Business

600. Agenda items for next meeting

1. Make an Impact

1.1. Election of the Executive

1.2. Board tour and orientation

1.3. Risk Review (February)

700. For Information

1. Finance and Governance Committee Report 2022 – BC Library Partners

2. BC Library Partners One-time Ask

3. Minutes of the Friends AGM, October 20, 2022

2. Next Meetings:

1.1 Executive Tuesday, December 14, 2021 – 4:00 pm – 5:00 pm

1.2 Board Meeting January 5, 2022– Orientation Tour 4:30 pm – 5:30 pm Library,
Formal Meeting 5:30 pm - 7pm Library Community Room

1.3 Board Retreat January 12, 2022 2:00 pm- 6 pm (Zoom)

800. Adjournment

Motion: That the meeting be adjourned

Moved: Bevin

Seconded: Jeff

Approved unanimously