



WHISTLER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, March 2, 2022
5:00 pm - 7:00 pm
Join Zoom Meeting

MINUTES

Attending:

Mike Walsh (Chair)
Cathy Abell Fedoruk
Bevin Heath Ansley
Jeff Murl
Josie Chuback
Karen Laughland
Mike Walsh
Ralph Forsyth
Sheilagh Martin
Thomas Sikora
Tina Young
Elizabeth Tracy

Regrets:

Gail Banning

050. Call to Order

Traditional Territories Acknowledgement Statement – Tina

The Whistler Public Library is grateful to be on the shared, unceded territory of the Lil'wat People, known in their language as Łílwat7úll, and the Squamish people, known in their language as Skwxwú7mesh. We respect and commit to a deep consideration of their history, culture, stewardship and voice.

Opening Comments: Mike Intentional Meetings – How will the quality of life in our community have been improved as a result of our meeting here tonight? Mike mentioned that the agenda is well balanced.

100. Approval of Agenda

Motion: That the Agenda be approved with the addition of item 4.2 Board Training and that items 2.2 Board Workplan and Elizabeth Objectives 2022 and 3.1 PDP 2021 be moved to a closed portion of the meeting

Moved: Josie

WPL Purpose: We are at our best when we create opportunities for discovery and connection.

Vision: Inspire Wonder

Seconded: Ralph
Approved unanimously

200. Consent Agenda

Public Comments – Visit from Michael Burris, Public Libraries InterLINK

Michael Burris was invited to present on InterLink the Federation of 18 public libraries that Whistler is a member of. He briefed the Board on the overview of Interlink. The benefits of the federation are resource sharing, consortial purchasing (audiobooks, library cards for example), collaborative programs (newtoBC, LLEAD, staff development), and information sharing/best practices.

Minutes of the January 5, 2022 meeting

WPL Dashboard December-February

Minutes of the Friend's January & February meetings

Motion: That the Consent Agenda be approved with the amendments

Moved: Tina

Seconded: Bevin

Approved unanimously

300. Business Arising from Reports

400. New Business

For Discussion/Decision

1. Make Life Better

1.1 WonderLab and fundraising projects for 2022

Mike started with thanking the committee for great effort and mentioned that the rest of the Trustees were there to help. Karen mentioned that the committee met twice to find some fundraising ideas. They decided that the sound booth was a good step for initial fundraising. They were also looking into an elevator speech to promote the sound booth, strengthen the relationship with the Friends in the fundraising and advocacy efforts, and asked previous donors for support.

Motion to approve Summer/Fall Golf and pickle ball fundraisers as well as plan to seek donations during October International Library Month

Moved: Tina

Seconded: Thomas

Approved unanimously

2. Make and Impact

2.1 2021 YE Financial Report

Elizabeth thanked Jeff for his help in clarifying the report. She talked about the year-end, mentioned that she was happy with the outcome even with the cyber breach and the pandemic.

Motion to receive the YE Financial report

Moved: Jeff

WPL Purpose: We are at our best when we create opportunities for discovery and connection.

Vision: Inspire Wonder

Seconded: Tina
Approved unanimously

3. Make and Impact

3.1 Risk Register & Report Update

Tina updated the Board with the risk register. The three risks to focus on in 2022 are the loss of RMOW's full financial support, loss of capable, inspired Library Director, and the loss of WPL's physical library. The 2022 Action Items are: confirm agreement of 3 top WPL risks, motion to approve, development of a risk report, and update on process and ownership.

Motion to approve/confirm the three top risks:

- loss of stable and reliable funding
- loss of a capable and inspiring library director
- loss of the current library building and contents, as it relates to physical and virtual services provided

Moved: Josie

Seconded: Sheilagh

Approved unanimously

4. Be An Inspiration

4.1 Board Policies 000-300

Josie mentioned a few changes on Policy 300 that needs to be updated

Motion to approve with the changes that was proposed on Board Policies 000-300

Moved: Josie

Seconded: Bevin

Approved unanimously

4.2 Board Training

Josie wanted to let the Trustees know that there are many sources for training. She mentioned different topics for orientation, training and development and would like to know the interest of the members. The Trustees will receive a survey re their interests. Training opportunities will be available for all trustees and those interested in attending the BCLA virtual conference are asked to contact Josie.

Discussion / No Decision

1. Play well with others

1.1 Sheilagh – Friends of the Library – 50/50

Sheilagh reviewed the efforts from the Friends of the library, starting with the 50/50 and asked trustees to remind people of the draw. The Friends are also planning a book sale and plant sales both in front of the library. She mentioned that she would not be able to attend the next meeting on March 9. Mike mentioned to pass along the elevator speech for the sound booth for some advocacy work from the Friends.

2. Make Life Better

2.1 Operations Update

WPL Purpose: We are at our best when we create opportunities for discovery and connection.

Vision: Inspire Wonder

Elizabeth updated the Board with the last changes at the library; she encouraged the Trustees to look at the dashboard. She mentioned that we are back at 50% capacity, the proof of vaccination will be required for some of the programming events, the work place is still at a limited occupancy capacity, and the managers are traveling to Portland at the end of the month for Public Library Association Conference.

2.2 Board Work Plan 2022

Mike said the committees did a great job for the Board Work Plan. Bevin is going to be the point person for the new private website for an easy and intuitive access.

Mike ask the committee to get back to the Board about their efforts in each committee in June and September.

500. Old Business

600. In Camera:

Motion to close in camera

Moved: Josie

Seconded: Tina

Approved unanimously

1. Be An Inspiration

1.1 Elizabeth's 2021 PDP and revised PDP process and 2022 Objectives

2. For discussion of a Code of Conduct issue

700. Agenda items for next meeting

1. Make an Impact

1.1. Q1 Financial Report to be received

1.2. 2021 SOFI for Approval

1.3. Policies 400-600

800. Adjournment

Motion: That the meeting be adjourned

Moved: Bevin

Seconded: Tina

Approved unanimously

Next Meetings:

Executive Tuesday, April 26, 2022 – 4:00 pm – 5:00 pm

Board Meeting May 4, 2022– 5:00 pm -7:00 pm Library Community Room