



WHISTLER PUBLIC LIBRARY BOARD  
OF TRUSTEES MEETING

**Wednesday, June 1, 2022**  
**Formal Meeting 5:00pm - 6:30pm**

**ZOOM**  
**MINUTES**

**Attending:**

Mike Walsh (Chair)  
Bevin Heath Ansley  
Cathy Abell Fedoruk  
Gail Banning  
Josie Chuback  
Karen Laughland  
Ralph Forsyth  
Sheilagh Martin  
Thomas Sikora  
Tina Young  
Kaley O'Brien  
Nadine White

**Regrets:**

Jeff Murl  
Maz Esnouf

**050. Call to Order-Mike**

Traditional Territories Acknowledgement Statement – Josie

*The Whistler Public Library is grateful to be on the shared, unceded territory of the Lil'wat People, known in their language as Liwəwə7úll, and the Squamish people, known in their language as Skwxwú7mesh. We respect and commit to a deep consideration of their history, culture, stewardship and voice.*

*Josie added that more than a statement these words are meant to reaffirm our commitment and responsibility for improving relationships and our understanding of the perspectives of today and the past. She asked that members take a minute and reflect on something personally you can do to move reconciliation forward.*

**100. Approval of Agenda**

Motion: That the Agenda be approved

Moved: Thomas

Seconded: Cathy

Approved unanimously

**200. Consent Agenda**

*WPL Purpose: We are at our best when we create opportunities for discovery and connection.*

*Vision: Inspire Wonder*

Public Comments –  
Minutes of the May 11, 2022 meeting  
Motion that the Consent Agenda be approved  
Moved: Tina  
Seconded: Ralph  
Approved unanimously

**300. Business Arising from Reports**

**400. New Business**

**For Discussion/Decision**

**1. Be An Inspiration**

**1.1 Proposed Fundraising Policy**

Karen reviewed the work of the Fundraising and Advocacy committee and explained the rationale for the recommended changes to the current fundraising policy. It was suggested that fundraising events per se not be pursued as a priority and that the relationship with the FOL be strengthened and they be supported in their event fundraising efforts. It was proposed that the best role for the board would be in advocacy and increasing the profile of the library as well as actively partnering with community organizations in their fundraising. In the event a long-term capital project is identified fundraising and resource development energies can be directed to that project and/or on other tangible focused projects. There was a need to clarify tax receipt thresholds and the use of a “square” for receipt of more flexible payments. It was agreed the discussion feedback will be reviewed by the committee and the draft policy will be revised and brought back for board review. The Finance committee (Thomas & Jeff) will also provide feedback and the FOL will be consulted. It was noted by staff that once the strategic planning process is completed and a strategic plan is in place we will have a better idea of capacity before benchmarks can be set.

**1.2 Board Survey Results and Recommendations**

Josie introduced the Board inventory & skills assessment and noted how it provided information on areas for board development and future board recruitment and how the board self-evaluation to be conducted later in the year looks more at how well the board has functioned and done its work. It was noted that exit interviews of trustees is an important component to gather feedback as well.

Gail reviewed the results of the survey and indicated that all trustees has completed it however any comments had been lost by the system. Most areas were ranked high, and trustees were well balanced across the areas in terms of knowledge, confidence & expertise. Two areas that ranked lower were reconciliation and diversity. Efforts will be made to look at ways to improve these knowledge and skills. It was recommended that this survey would be more practical on a number of fronts if it was not anonymous, and the comments were included. It is planned to be redone prior to recruitment and combined with information from exit interviews in order to provide baseline data.

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## **Discussion/No Decision**

### **1. Play well with others**

#### **1.1 Friends Update**

The last meeting was held May 26<sup>th</sup>, next meeting is in September and there are spaces in the 4 months for trustees to attend. Contact Sheilagh to make arrangements. The FOL now officially have charitable status and can issue tax receipts. The board expressed special thanks to Jeff Murl for his expertise and patience in helping to facilitate the charitable receipts donation status to the FOL.

### **2. Make Life Better**

#### **2.1 2022 Work plan update “Accomplishments”**

Mike thanked trustees for their time and thoughtful input into the mid-year workplan update. Great progress has been made on accomplishments. The work of committees and members is valued and appreciated.

## **500. Old Business**

### **1. Be An Inspiration**

#### **1.1 Library Director Recruitment Process Update**

The job posting for a new LD is up and out with a closing date of June 12<sup>th</sup>. The staff management staff was asked to share skills needed for the position with Mike & Bevin to go to Ted. Interviews will involve Ted, Denise (HR), Bevin, and Mike.

## **600. Agenda items for next meetings**

### **1. Make an Impact**

1.1. Q2 Financials

1.2. Policy 700

1.3. WPL Dashboard May-August

1.4. Risk Report - Tina

## **700. In Camera (placeholder)\***

## **800. Adjournment –**

Motion: That the meeting be adjourned

Moved: Tina

Seconded: Ralph

Approved unanimously

Next Meetings:

Board Social June 17<sup>th</sup> at Bevin’s Home

Executive Tuesday, August 30, 2022 – 4:00 pm – 5:00 pm

Board Meeting Wednesday, September 7, 2022– 5:00 pm -7:00 pm

Library Community Room

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