



WHISTLER PUBLIC LIBRARY BOARD
OF TRUSTEES MEETING

Wednesday, September 7, 2022
Formal Meeting 5:00pm – 7:00pm
Zoom

Minutes

Attending:

Tina Young(Chair)
Bevin Heath Ansley
Cathy Abell Fedoruk
Gail Banning
Jeff Murl
Josie Chuback
Karen Laughland
Ralph Forsyth
Sheilagh Martin
Kaley O'Brien
Nadine White
Maz Esnouf

Regrets:

Mike Walsh
Thomas Sikora

050. Call to Order

Traditional Territories Acknowledgement Statement Cathy (5:00 to 5:05)

The Whistler Public Library is grateful to be on the shared, unceded territory of the Lil'wat People, known in their language as Li~~o~~wat7úll, and the Squamish people, known in their language as Skwxwú7mesh. We respect and commit to a deep consideration of their history, culture, stewardship and voice.

100. Approval of Agenda

Motion that the Agenda be approved

Moved: Jeff

Seconded: Bevin

Approved unanimously

200. Consent Agenda

Public Comments –

Minutes of the June 1, 2022 meeting

WPL Purpose: We are at our best when we create opportunities for discovery and connection.

Vision: Inspire Wonder

WPL Dashboard June-August
Provincial Grant award letter
SLRD contribution letter
InterLINK net-lender letter
COVID Relief & Recovery Grant interim report
ABCPLD Strategic Initiatives Fund Letter
Motion that the Consent Agenda be approved
Moved: Jeff
Seconded: Karen
Approved unanimously

300. Business Arising from Reports

400. New Business

For Discussion/Decision

1. Be An Inspiration

1.1 Q2 Financial Report

Acting Library Director Kaley reported that the second quarter of 2022 spending and pay roll are both on track. As the Provincial funding and SLRD funds were received in July instead of June the report shows \$46k overspent. Overall, the actual expenses are under by \$20k but are expected to be on track. Staff are working on the 2023 capital budget.

Motion to receive the Q2 Financial report

Moved: Jeff

Seconded: Sheilagh

Approved unanimously

1.2 Proposed Fundraising Policy

Karen presented the proposed fundraising policy. She mentioned that the goal of the policy was to clarify fundraising versus advocacy. She added the fundraising is about donations and advocacy about relationships. Tina pointed out that a policy is a living document that can be reviewed and changed to meet changing needs.

The Board discussed the need for an annual minimum to fundraise and a minimum amount in the reserve fund. The background on previous board discussions on these topics is in the online finance files for the board.

Re proposed letters to community members and library users it was noted that communication from the board has not been included in the waivers that library members have signed and that privacy issues must be adhered to. Individuals and groups can consent to receiving information from the board on fundraising, advocacy, and updates.

Motion to receive the proposed Fundraising Policy with the change to point #4 that
“The WPL Board in conjunction with the Library Director have sole discretion “

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Moved: Cathy

Seconded: Ralph

Approved unanimously

1.3 Canadian Library Month (October) Donor Fundraiser

Karen explained that a donor fundraising letter worked on by Cathy and Jeanette will be sent to people that have agreed to it. She asked that all the Trustees reach out to as many people as possible. They cannot solicit cold calls. She is looking at the last two weeks of October to celebrate the library month. They are also looking in having something on the library website to showcase all the new and positive services the library brings to the municipality with a button at the button to promote donations.

Sheilagh will be talking with Nadine to coordinate an event where patrons and community members can meet your trustees in an open house.

Jeff recommended an article in the Pique with an interview our new director as well as a focus on the 3 acting library directors. This was supported by board members.

Ralph noted that the RMOW supports the library and the need to fundraise.

Nadine will coordinate the package of events during library month.

In terms of contacts each trustee was asked to identify 5 contacts to grow the board communications list. Bevin mentioned the value in reviewing the Cornucopia list and the importance of coordinating the list and suggesting that perhaps the Library Director (or acting Library directors) could take this on.

Tina noted the importance of differentiating general advocacy from fundraising for a specific project.

Cathy emphasized that the reason to reach out is to engage with our community, to build relationships and increase awareness and start an ongoing communication practice.

Discussion/No Decision

1. Make Life Better

1.1 UBCM Update

Kaley updated the Trustee on the UBCM on the staff perspective. She spoke of the event at the library on Sep 14, a joint effort with the Fraser Valley libraries to highlight different technologies offered by libraries. This effort is to raise awareness in the eyes of the province in the hope of having 23 million in 2023 allocated to BC libraries. Josie asked Ralph to promote the event throughout the municipal council, mayor, and delegates of other municipalities. All Trustee are asked to attend.

1.2 Acting Library Director Update

Kaley spoke on the challenges of Acting Director. She said that things are going well and highlighted successful youth programming this summer and the launched discovery kit. Maz added the unusual items collections, the return and increase in volunteers. Nadine noted that the collection is constantly changing, kobo e readers now available for lending, the new furniture, deck tables, book nooks and the long-awaited water refill station coming soon. She mentioned that with the extreme

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weather, the library is a safe place to be, and several new staff have been hired. Tina mentioned that the Trustee have seen the changes and are very impressed with all that has been done.

The 3 acting library directors and all staff were commended for their excellent work, cooperation, and coordination over the past months in the absence of a library director.

2. Play well with others

2.1 RMOW Update and Election

Ralph spoke of the new developments in the municipality. Cheakamus is ready to receive new owners that are moving in next week and more in Feb. A new development in Nita Lake area will be starting soon. He mentioned that Beatty site does not include tennis or pickleball, but they are looking at other options to keep those amenities. For the election, Jeff is running, and Arthur, Cathy, Jen, and Ralph are interested in returning

A question was raised about the need for more family doctors the current work on looking at a different model to recruit new doctors. One of the ongoing issues is the lack of sufficient accommodations.

2.2 Friends Update

Sheilagh updated the Board with the Friends activities. The Friends took a break for the summer, but they are selling bulb on the library plaza, every Saturday in September.

500. Old Business

1. Be An Inspiration

600. Agenda items for next meetings

1. Make an Impact

1.1. Intellectual Freedom and Policy 700

1.2. 2021 Annual Report

1.3. Risk Register Report – Tina

1.4. Rotary presentation about WonderLAB – Mike (and Maz)

700. In Camera (placeholder)*

** Motion to go in camera*

800. Adjournment –

Motion: That the meeting be adjourned

Moved: Bevin

Seconded: Ralph

Approved unanimously

Next Meetings:

Executive – September 20, 2022

Board of Trustees – October 5, 2022

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