



WHISTLER PUBLIC LIBRARY BOARD
OF TRUSTEES MEETING

Wednesday, November 1st 2023

Formal Meeting 5 to 7 p.m.

**Hybrid Meeting –
Community Room
& via Microsoft**

MINUTES

Attending:

Mike Walsh (Chair)
Ali Blancher
Bevin Heath Ansley
Gail Banning
Josie Chuback
Karen Laughland
Ralph Forsyth
Sarene Bourdages
Sheilagh Martin
Thomas Sikora
Tina Young
Mikale Fenton

Regrets:

050. Call to Order

Traditional Territories Acknowledgement Statement – Bevin

The Whistler Public Library is grateful to be on the shared, unceded territory of the Lil'wat People, known in their language as Liw̓at7úll, and the Squamish people, known in their language as Skwxw̓7mesh. We respect and commit to a deep consideration of their history, culture, stewardship and voice.

100. Approval of Agenda

Motion: That the Agenda be approved

Moved: Josie

Seconded: Ralph

Approved unanimously

200. Consent Agenda

Minutes of the previous meeting: October 4th 2023

WPL Dashboard October 2023

Library Q3 Financial Report

Public Comments:

Show the Whistler Library some Love for Canadian Library Month Pique newsmagazine

Motion that the consent agenda be approved.

Moved: Ali

Seconded: Gail

Approved unanimously

300. Business Arising from Reports

400. New Business

For Discussion/Decision

1. Play Well With Others

1.1 Board Self Evaluation: Lookback and look ahead.

Motion to go in camera

Moved: Sarene

Seconded: Bevin

Approved unanimously.

Motion that the regular meeting of the WPL Board be reconvened.

Moved: Sheilagh

Seconded: Gail

Approved unanimously.

2. Make an Impact

2.1 Q3 Finance Report

Mikale summarized the Q3 finance report by stating that as of September 2023, WPL's is slightly under budget, with parking revenues exceeding expectations and expenditures largely on track. She reported that the next item on the agenda is the year-end finance report and the library reserve transfer payment.

Motion to receive Q3 Report

Moved: Sarene

Seconded: Sheilagh

Approved unanimously.

Discussion/No Decision

2.2 Risk Register (Top 3 Risks) Annual Review

Tina reviewed the three top risks to the library: 1) the loss of RMOW financial support, 2) the unexpected loss of the library director, and 3) the loss of the library facility. These are the current risks. She also mentioned that there is a need to review twice a year, to keep the

dialogue going for any changes that need to be done.

Motion to accept the current top 3 Risks

Moved: Josie

Seconded: Gail

Approved unanimously

3. Be an Inspiration

3.1 Intellectual Freedom workshop planning

Mikale provided an overview of the upcoming December meeting and Intellectual Freedom workshop. Wendy Wright from BCLA has been invited to enhance the Board's understanding of intellectual freedom in advance of upcoming policy review work. Mikale requested that each trustee prepare for the meeting by participating in a virtual one-hour workshop, for which she will send materials in advance to ensure everyone is prepared for the meeting. Following the workshop, the remainder of the December meeting will be dedicated to celebrating outgoing trustees, and welcoming new members.

Committee, Representatives and LD Updates

1. Play well with others

1.1 RMOW Update

Ralph shared the news that the budget process has begun and that there will be a public open house at the library on November 9. He also announced his decision to step down as a trustee, and that Jessie Morden will be his successor. Mike expressed his heartfelt appreciation for all the years he has served as a trustee.

1.2 Friends of the Library

Sheilagh discussed the last Friends AGM, highlighting the funds raised from various Friends initiatives support library programs. These initiatives include the bulb sale, book sales, gaming grant 50/50 draw, and more. The Friends Board also conducted their annual election process with Roberta continuing as the chair, but there is an interest in recruiting younger members to bring some fresh perspectives to the board.

2. Make an Impact

2.1 Committee Updates –

i. Special Projects

Bevin reminded that everyone that Thomas Williams will be at the library tomorrow to share Lil'wat stories for a small gathering of 20 people. This is part of a library program, and registration is required. She also mentioned that she will be meeting with Leigh Joseph for further relationship building.

ii. HR&G

Sarene already offered the HR&G update during the in-camera portion of the meeting.

iii. Finance

Thomas provided a quick review of a recent meeting between the Library Director and finance committee. He shared the committee's plans to offer a presentation to better educate the board on reserves balances, and develop standards to help guide decision making as part of the annual TD account allocation.

3. Make life better

3.1 Library Director Update

Mikale provided an update on several key areas, including program highlights, community collaborations, her involvement in various advocacy initiatives, and staffing matters.

3.2 Board Chair Update

Mike discussed the upcoming party at Sarene and requested that everyone respond to the poll by Friday. He also suggested that during the January 3rd meeting, they should focus on electing the chair and committee, as well as reviewing the year. This will be the main agenda for the meeting, and a regular meeting is planned for February along with strategic planning workshop for that month. Mike also mentioned his positive experience in a recent workshop addressing the challenges libraries face mitigating the rising costs of digital e-book and audiobook licenses.

500. Old Business

600. Agenda items for next meetings

- Celebration for Trustees
- Intellectual Freedom workshop and case study: Policy 700 and 800

700. In camera (placeholder)

*Motion to go in camera

800. Adjournment –

Motion to adjourn

Moved: Bevin

Seconded: Ralph

Approved unanimously.

Next Meetings:

Executive – Tuesday November 28th , 2023

Board – Wednesday, December 6th, 2023