

Policy Manual

400 Library Membership

The Whistler Public Library issues library cards to give the public access to our collection and resources. The library believes that all members of the public should have access to resources, technology and programming.

401 Obtaining a Library Card

- 1. Library cards are available to any adult or child.
- 2. Library cards are free of charge to all Whistler area residents (including Pinecrest Estates, Black Tusk Village and Wedgewoods).
- 3. Library cards are free to cardholders of any other BC libraries.
- 4. Visitors wishing to use library materials may obtain a temporary card for a nominal fee.
- 5. With the exception of temporary cards, library cards need to be renewed every three years.
- 6. Library cards that have been expired for one year will be deleted.

402 Loss of Privileges

- 1. Borrowing privileges may be revoked or suspended for intentional mistreatment or destruction of library materials or library property; and inappropriate conduct as deemed by the library director.
- 2. A person whose privileges are revoked or suspended, or who is excluded from the library, may appeal to the library director and the library Board in writing.
- 3. The Board will consider the appeal and make a decision.

403 Borrowing Materials

- 1. There are no limits to the number of physical items that can be borrowed with a library card.
- 2. The duration of the loan period will depend on the materials.
- 3. Access to the library's digital collection is limited to local residents due to licensing restrictions.
- 4. Children of any age or grade are free to use all library materials.
- 5. Information on Library Limits and Fee schedule is available in Appendix 1

404 Patron Confidentiality

- All records related to use of the library including use of information services and borrowing of materials are confidential. Children, regardless of age, receive the same protection as adults.
- 2. Demands for confidential library records must be made in writing to the library director and the library Board.
- 3. Individuals picking up another patron's holds or obtaining account information must be given authorization noted on the library patron's account.

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