

Appendix 2 Request for Reconsideration of Library Materials

Please complete this form and return it to Library Staff. Library Staff will provide a copy to the Library Director and the Board Chair. If you wish to meet with the Library Director, please advise Library Staff and an appointment will be made. A decision will be reached as soon as possible, and communicated to you.

Name: _____

Address: _____

City: _____

Province: _____

Postal code: _____

Phone number(s): _____

E-mail address: _____

Name of organization you represent (if applicable):

Request for Reconsideration

Resource on which you are commenting:

Book

DVD

Magazine/Newspaper

Content of library program

Other (specify): _____

Music CD

Video Game

Audiobook

Title: _____

Author/Producer: _____

Copyright date: _____

Other details (if applicable): _____

Please answer the following questions:

1. What brought this resource to your attention?

2. Have you read/viewed the entire work? If not, what sections did you review?

3. To what do you object? Please be specific and give references where applicable.

4. What in your opinion is the author's/producer's theme?

5. What resources do you suggest to provide additional information on this topic?

6. What action are you recommending?

Signature: _____ Date: _____