

## 700 Library Collections

### 701 Selection of Library Materials

1. Library staff build and maintain the collection in an effort to satisfy the borrowing needs of a large group of people with varied backgrounds, reading levels, tastes and interests.
2. Selection decisions are made based on the following criteria:
  - patron requests
  - collection statistics
  - relevance to the community
  - budget and space priorities
  - suitability of the form for library use
  - availability
  - copyright and rights management
3. Suggestions for purchase of new materials are evaluated by library staff and a purchase may be made if the material meets the library's guidelines for collection development.
4. In the event that library staff do not purchase a request, the material will be borrowed from another library for our patron's use.
5. Library materials that are worn, outdated, or otherwise no longer used are removed according to accepted professional practices.
6. Where appropriate, removed library materials are sold through authorized book sales or donated to schools, affiliate social services organizations or charities.

### 702 Intellectual Freedom

1. The library endorses the [Canadian Federation of Library Associations' Statement on Intellectual Freedom](#) and [the British Columbia Library Association's Statement of Intellectual Freedom](#), and as such has materials on all sides of controversial issues without censorship or bias.
2. An item's presence in the library collection does not indicate an endorsement by the library or its staff.
3. Library staff help patrons find what they need, make recommendations, and acknowledge that the ultimate responsibility and right to choose which materials to engage with rests with the individual.

### 703 Parent/Guardian Responsibility

1. The library affirms that it is the responsibility of parents or legal guardians to decide which resources their children use.

2. Selection of library materials is not restricted by the possibility that children or teens may access resources that their parents or guardians find inappropriate.
3. The library and its staff will not restrict access to any content included in library collections for any patron, including children and teens.

## **704 Reconsideration of Library Materials**

1. Requests for reconsideration of materials may be made in writing to the library director and the library Board of Trustees via the [Request for Reconsideration form](#).
2. The library director and Board will review the form and the item and will make a decision by simple majority.
3. The library director will communicate the decision of the Board, in writing.
4. The decision of the Board is final.

## **705 Copyright**

1. The library adheres to all applicable statutory requirements with respect to reproduction of copyright materials. [We copy right!](#)