



WHISTLER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, January 4th, 2017 @ 5:30 pm
Community Room at the Whistler Public Library
MINUTES

Attending:

Gordon Annand(Chair)
Bevin Heath Ansley
Celia Utley
Dea Lloyd
Kathleen Graham
Paul Tutsch
Rod Tindall
Sharon Schrul
Sue Maxwell
Victoria Crompton
Elizabeth Tracy

Regrets:

Kelly Gartshore

050. Call to Order

Gord welcomed all the new Board Trustees and everyone introduced themselves

100. Approval of Agenda

Motion: That the agenda be approved

Moved: Vicky

Seconded: Bevin

Approved unanimously

200. Approval of the Minutes of December 7th, 2016

Motion: That the minutes be approved

Moved: Rod

Seconded: Vicky

Approved unanimously

250. Public Comments

300. Consent Agenda - Chair Report

Board Core Responsibilities
November 2016 Friends Minutes
BCLTA Bulletin
Joan Richoz Letter
Nancy Campbell Letter
Policies 000-200
November WPL Dashboard
Adult Events Calendar Winter/Spring 2017
*Motion to receive reports
Motion: That the reports be received.
Moved: Bevin
Seconded: Dea
Approved unanimously

400. Business Arising from Reports

500. New Business

501. 2017 Executive Election

Proposed Slate

- Chair: Gord Annand
- Vice-Chair: Bevin Heath Ansley
- Treasurer: Vicki (Kathleen Graham)

Motion to accept the nomination as the proposed slate

Moved: Rod

Seconded: Sharon

Approved unanimously

502. Board Core Responsibilities –

Gord explained some core responsibilities.

He reported that it is imperative that the Board continue to nurture the existing collaborative partner relationships in addition to working towards developing new affiliations.

503. Committee Structure

Review- Gord/Bevin – Confirm February Meeting

Gord mentioned to the new Board members to let Bevin know which committee they would prefer.

Executive Committee – Elected

HR Committee

- Board Recruitment
- Board Orientation

- Board Self-Evaluation
- Succession Planning

Bevin described the tasks of the HR Committee and mentioned that one more part of it is the Review of the Library Director.

Advocacy & Fundraising

Gord would like to see all the Board members involved with this committee. He also mentioned that the Board is always looking for new opportunities and ideas.

InterLINK Representative

- Paul Tutsch
- Kelly Gartshore (Alternate)

Gord reported that this committee is already formed

Ad Hoc – when required

Gord mentioned that this would be implemented when needed

504. Policy Manual Review – Gord

- Section 000- Introduction
- Section 100 – Vision & Mission
- Section 200 – Strategic Planning

Gord mentioned that the Policy Manual is a living document that needs to be reviewed yearly.

600. Old Business

601. 2017 Budget Review and Approval

Elizabeth reported on the proposed Budget, which should be approved in May. She mentioned that the Library Budget is only 3% of the RMOW Budget. Motion that the Budget highlights be approved as presented by Elizabeth

Moved: Paul

Seconded: Vicky

Approved unanimously

602. 2017 Fundraising Updated

Gord asked for trustees to volunteer at the next event, Winetastic on Jan 20th at the Westin, for the coat check. He mentioned that it's a great time to advocate for the library.

700. Items for Next Meeting

701. Norm McPhail – RMOW – General Manager of Corporate & Community Services

702. Business Plan Update - Elizabeth

703. Board Goals – 2017 & Beyond – Bevin

800. Next Meeting

* Executive: Tuesday, January 24th, 2017 @ 4:00 LD Office

* Board Meeting: Wednesday, February 1st, 2017 @ 5:30 WPL Community Room

900. Adjournment

Motion: That the meeting be adjourned

Moved: Vicky

Seconded: Rod

Approved unanimously

1000. In Camera

No items to discuss in camera

Elizabeth provided a tour of the Library directly following adjournment.