



WHISTLER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, September 7, 2016 @ 5:30 pm
Community Room at the Whistler Public Library
MINUTES

Attending:

Gordon Annand(Chair)
Bevin Heath Ansley
Jen Ford
Kelly Gartshore
Louise Tomchek
Paul Tutsch
Rod Tindall
Sharon Schrul
Terry Deutscher
Victoria Crompton
Elizabeth Tracy

Regrets:

050. Call to Order

100. Approval of Agenda

Motion: That the agenda be approved.
Moved: Bevin
Seconded: Vicki
Approved unanimously

200. Approval of the Minutes of July 6, 2016

Motion: That the minutes be approved.
Moved: Vicki
Seconded: Kelly
Approved unanimously

250. Public Comments

Leanne Toews, from the Rotary Club of Whistler Millennium and Mary Scott, Rotary Club of Whistler came to present a cheque of \$675 the proceeds of the pancake breakfast.

300. Consent Agenda - Chair Report
Treasurer's Report
Community Foundation Endowment Dispersal
SLRD Grant Dispersal
Libraries of the Future Article
WPL Celebrates 30th Article
September WPL Dashboard
2015 Annual Report
*Motion to receive reports
Motion: That the reports be received.
Moved: Terry
Seconded: Sharon
Approved unanimously

400. Business Arising from Reports

500. New Business

501. 2016 YTD Financial Summary

As of August 31st, we are 66% through the fiscal year but only spent 61% of our budget. The wage and wage benefits are the hardest one to budget. There was clarification needed for the unused budget funded by the RMOW, which goes back to the RMOW.

502. Annual Report

Elizabeth mentioned that the content of the Annual Report will be presented in a nice compact booklet. Sharon agreed to proofread the content in the future. And Terry would like to see a little more in depth of revenue and expenditure details.

503. Library Director – Performance & Development Review

Bevin point out the details of the performance & development review of the Library Director from the RMOW.

There are four sections:

- Goals and Objectives (which includes: Corporate plan, Employee objectives, and Department objectives)
- Personal and Professional
- Training and Development
- Barriers to success

Bevin explain that the whole process was very transparent and well done. She mentioned that the relation between the library and the RMOW is very good. She also remarked on how well Elizabeth was rated and regarded.

504. WPL Friends – Energize & Diversify

Kelly brought a new concept and idea to finding new members for the WPL Friends. The concept is a value base membership with perks. After many

questions, it was well received. The challenge will be to find a transitional leader of the WPL Friends. We need to create a healthy Friends community. She encouraged the Board member to come up with some people to consider becoming WPL Friends. At this point Gord is keeping the list of possible WPL Friends.

600. Old Business

601. Trustee Application Process Update

Bevin and Nikki Best are working on updating the Trustees application. It's going to be an online application meant to be friendlier. The Board has one opening and Louise, Rod, Sharon and Vicki are all eligible to reapply.

Bevin, Gord and one other Board member will be needed to do the interviews, which will happen in mid-November.

602. Fundraising – Cornucopia Update

The event with the book "Wine folly" is schedule for November 11th. Each Board member is asked to bring 10 people.

700. Items for Next Meeting

701. Policy Manual – Update – Elizabeth

702. 2017 Budget – Initial Discussion – Elizabeth

703. Fundraising Review

800. Next Meeting

* Executive: Tuesday, September 27th, 2016 @ 5:00 LD Office

* Board Meeting: Wednesday, October 5th, 2016 @ 5:30 WPL Community Room

900. Adjournment

Motion: That the meeting be adjourned

Moved: Paul

Seconded: Sharon

Approved unanimously

1000. In Camera